

**GEORGIA ASSOCIATION OF BUSINESS TAX OFFICIALS**  
**2023 FALL CONFERENCE MINUTES**  
**OCTOBER 9<sup>th</sup> & 10<sup>th</sup>**  
**Lanier Islands and Golf Resort**  
**Buford, GA.**

**OFFICERS PRESENT:**

PRESIDENT - RODGER GODDARD, CITY OF DOUGLAS  
VICE PRESIDENT – ELLISIA WEBB, COBB COUNTY  
TREASURER – TERRY REESE, COBB COUNTY  
SECRETARY- MELISSA CREEL, CITY OF THOMASVILLE

**MEMBERS PRESENT:**

Please see attached list.

**GUEST SPEAKERS:**

Department of Revenue  
TOPIC- Property Tax Collection and HTRG presentation

Mike Sard and David Dyal with Sard & Leff Attorneys  
TOPIC – ALCOHOL BEVERAGE LICENSING  
Department of Revenue: Special Agent in Charge R. Wood & Agent L Smith

GBI- Shauntrice Montgomery  
TOPIC- ORI#'s, Required Policies and Audit Preparation

Les Schneider  
TOPIC-Business License and Occupation Tax Collection

Cobb County Fire and Emergency Services-Chief Michael Cunningham & Lt. Kimberly Taylor  
TOPIC-Courageous Conversations

Lunch N Learn – HDL

## **MONDAY-OCTOBER 9, 2023**

The conference opened Monday, October 9, at 8:15 a.m. by President Rodger Goddard. He started the conference.

with greetings and announcements.

- New members/attendees were polled.
- Old Business - none
- Housekeeping business
- Conference Extending
- Nominations for 2024 Board members
  - Thank you to the board members.
- President made mention on Business meeting topics –
- The minutes of the 2023 Fall Meeting were presented. A motion was made by Julia Drake to approve the minutes. A second was made by Jennifer Hise. The minutes were passed with no “nay” votes.
  - Budget was approved.
  - Introduction of new GABTO members
  - Conference Costs
  - Picking up Certificates at the end of Conference

**8:30 a.m. – 8:50 a.m.**

**Introduction and welcome to the Lanier Islands Resort -Ellisia Webb**

- President Goddard-Door prize-

**9:00 a.m. – 12:00 p.m.**

**Alcohol Panel- Alcohol regulation and compliance**  
**Attorney Mike Sard & David Dyle, Sard & Leff Law Firm**  
**Special Agent in Charge, Robert Wood**

- Alcohol Delivery Law- Packaged goods, retailers with third party. Deliver within local authority where license has been established.
- State Code Section. 4-Sub. A 3-3-21 Distances-Local distance consumption off premise.
- State Code Section. 5-Manufacturers-Representatives-Wholesalers
- State Code Section. 7- Ch.15 3-15-1 Liquor Store tastings fifty-two tastings/year, one tasting/day up to 4hrs.
- SB236: Mixed Drinks to Go
- HB392: Off premise distance regulations & Hotel in-service use.

**12:00p.m. – 1:00 p.m.**

Lunch

**1:10 p.m.**

The conference resumed.

President Goddard-Door Prize-

**1:15 p.m. – 2:30 p.m.**

**Department of Revenue-Property Tac Collection and HTRG presentation**

- **Process of collection**
- **Rules and Regulation on penalties, interest, and FIFA fees**
- **Presented how HTRG (Homestead Tax Relief Grant) will work for 2023.**

**2:30 p.m.- Break**

Door Prize-

**2:44 p.m. –4:00 p.m.**

**Les Schneider**

- 48-13-17: Gross Receipts
- 48-13-20.1: Online processing
- 48-13-21: Interest being added
- 48-13-29: Public Hearing on excess of gross receipts/revenue

**Q&A**

Ellisia Webb-Door prize-

**4:15 p.m.** President Webb reminders on housekeeping and end of day announcements

## **TUESDAY - OCTOBER 10<sup>th</sup>**

### **8:30 A.M.**

President Goodard greeted everyone and recapped the day's agenda.

Melissa Creel- door prize drawing-

### **9:00 a.m. – 12:00 pm.**

#### **Cobb County Fire & Emergency Services, Michael Cunningham, and Kim Taylor**

- Courageous Conversations with customers, co-workers and even friends and family
- Helpful tools and lots on knowledge and feedback on talking with internal customers as well as external customers. Great! Great ideas and service

### **Break**

Ellisia Webb- Door prize-

### **12:00 p.m. – 1:00 p.m.**

Lunch

### **1:15 p.m. –1:30 p.m.**

Announcements and Housekeeping

Terry Reese- Door Prize-

### **1:45 p.m. – 3:00 p. m.**

#### **GBI- ORI#, Requires Policies and Audit Preparation-Shauntrice Montgomery**

- How to register for ORI
- Requirements of Agency to be issued an ORI.
- Who qualifies for ORI?
- List of items required for annual state Audit.
- Classes and Certifications available

### **Break**

3:00 p.m. – 4:00 p.m.

**Open Forum-Let's Chat**

- **Questions regarding HTRG, we emailed out presentations right after conference.**
- **Ideas of other places for conference and how many days for conference.**

President Goddard-Door Prize-

The conference concluded; VP Webb spoke briefly about the spring 2024 conference, open to suggestions on where to have the conference. Talked about prices and driving distance for members. She expressed her appreciation to the board attendees, to all members of GABTO and to all speakers.

The certificates were handed out to attendees at the **end of the conference.**

**\*\*GABTO giveaways were given away before the lectures and presentations began. \*\***

**End of Day**